

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 17th FEBRUARY, 2016 at
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

Present: Jean Cowell, Jan Menell, David Heales, Ann Farrer and David Barton.

Public: 1

Also Present: Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

1. **Apologies for Absence:** Philip Marns, Michael O'Connor, Peter Farnsworth and Julie Redfern.
2. **Public Participation (15 mins):** A member of the public asked if the PC could ask Audley End Estate to cut the hedge in Strethall Road. (Clerk to action)
The water running from Nettleditch down Strethall Road has been reported to ECC as it is surface water drainage. Ref: 1368139.
3. **Approval of minutes:** Parish Council meeting held on 20th January, 2016: The previously circulated minutes were approved and signed by the Chair.
4. **Vacancy on Parish Council:** No applications have been received.
5. **Report from the District Councillor(s):** Not present
6. **Matters/Actions arising from the minutes:**
 - a) **Defibrillator training:** Clerk to contact Paul Doe for possible dates after the 11th April. The defibrillator is available to everyone that contacts the emergency services.
David Heales has managed to purchase a secondhand defibrillator for £ 100.00 which will be installed in Littlebury Green and located at Jan Menell's until a location has been agreed.
 - b) **Catmere End pond:** The Young Farmers Club have met with Mr Farrer but the job is too big for them. The PC agreed to write to the Environment Agency to ask for advice and look for any grants available.
 - c) **Litterpick dates:** The PC agreed to organise a litter pick on Sunday 17th April 10 - 12pm.
 - d) **Bench at the recreation ground:** Clerk to speak to Kim Bassett about where to site the bench. The PC agreed to pay to install the bench.
 - e) **Littlebury and Wendens Ambo Magazine:** Betty Newbold is continuing with the magazine at present.
7. **Planning:**
 - a) **For Discussion:**
UTT/15/3313/LB Jasmine Cottage, Cambridge Road, Littlebury
Proposed removal of existing cement render from front elevation to be replaced with lime render applied into timber laths with a plain finish.
PC Decision: No objections
8. **Highways:**
 - a) **Highway issues in the Parish:** David Heales offered to cut back the Silver Birch tree in Jubilee footpath. Blocked road drains in the High Street near Squirrels and Little House have been reported to Highways.
Clerk to report the additional use of Adams Bridge to Highways and John Lodge and ask for an update about Quiet Lanes and chase up work on the railings in Walden Road.
 - b) **Condition of footpaths in Littlebury:** No further information has been received from Highways.
 - c) **Grit bin at Littlebury Green crossroads:** A new grit bin has been purchased and Rob Cook has installed it at the Crossroads. Clerk to ask the Village Hall about the salt supplies.
 - d) **Catmere End traffic survey results:** There was a 50% response. Speeding is an issue but residents do not want more signs.

e) **Signage for footpaths in Littlebury Green:** Clerk to chase up Robin Wallbank again.

9. Recreation Ground:

a) **Posts at Littlebury Recreation Ground:** To be discussed with Michael O'Connor.

b) **Moles at Littlebury Recreation Ground:** It was reported that the ground was very clear.

10. Finance

a) **Approval of cheques**

Payments (February 2016)	
Tracy Coston (February)	£ 290.52
E-ON (D/D) February	£ 35.73
Glasdon	£ 186.00
Staples	£ 32.82
Quality Care Cleaning Ltd	£ 100.00
Total Payments	£ 645.07

11. General Correspondence:

a) **Green skip dates:** The PC agreed to pay for the green skip at a cost of £ 1,188.00 for fortnightly collections between March and December.

12. Area Report:

a) **Neighbourhood Watch:** The police station is closing in Saffron Walden and neighbourhood watch is going to be the forefront.

13. Date of next meeting,

The next Parish Council Meeting will be held on 16th March, 2016 8pm at Littlebury Village Hall, Littlebury

Meeting ended at 9.15 pm

Signed

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Dated

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