

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 15th JUNE, 2016 at
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

Present: Jean Cowell, Jan Menell, Michael O'Connor, Peter Farnsworth and Philip Marns

Public: 1

Also Present: Tracy Coston (Clerk).

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.

Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

1. **Apologies for Absence:** Ann Farrer and Julie Redfern
David Barton has resigned from the PC.
2. **Public Participation (15 mins):** PC thanked for their hard work by a member of the public.
3. **Approval of minutes:** Annual Parish meeting and Annual Parish Council meeting held on 18th May, 2016: The previously circulated minutes were approved and signed by the Chair.
4. **Vacancies on Parish Council:** A leaflet has been printed and will be distributed to every house in the Parish with the Parish Magazine advertising the vacancies and the Chairman's report.
5. **Report from the District Councillor(s):** Apologies given. Clerk will ask the District Councillors what has happened to Area Forum's at UDC.
6. **Matters/Actions arising from the minutes:**
 - a) **Defibrillator training:** A training date will be organised for September.
 - b) **Catmere End pond / Community Project Grant application:** The Clerk will submit grant forms to UDC Community Project grant application.
7. **Planning:**
 - a) **For Discussion:**
(Philip Marns declared an interest and left the meeting)
UTT/16/1303/HHF Icknield House, Littlebury Green
Demolition of existing single storey side extension and erection of replacement single storey side extension
PC Decision: No objections

UTT/16/1379/LB Teapond House, Green Farm, Littlebury Green, Littlebury
Proposed replacement staircase, new connecting landing, new opening to bedroom, closing in of existing openings, addition of french windows and balustrade to replace existing window. New roof lights, reposition of water tank and cylinder and erection of new flue.
PC Decision: No objections

UTT/15/0331/HHF Greenways, Strehall Road, Littlebury
Proposed single storey rear extension, rear dormer side extension and changes to approved windows and doors under UTT/15/0331/HHF
PC Decision: No objections.
8. **Highways:**
 - a) **Highway issues in the Parish:**
Chestnut Ave: The PC are concerned that after the railway bridge there is a turn to the left and a deep ditch on the left. There have been two serious accidents in the past. There have been reflector posts there but they have been knocked down and the area has become dangerous. Clerk to report to Highways.
 - b) **Railings in Walden Road:** The PC is very pleased with the work carried out by the Rangers and would like to purchase a gift to thank them.

c) **Signage for footpaths in Littlebury Green:** ECC footpaths officer have emailed to say that waymarking, it is a low priority and they will only replace the signs that they feel are necessary. The Public Rights of Way officers carry out a rolling programme of inspections and if issues with waymarking are found they will carry out replacement.

9. Recreation Ground:

- a) **Posts at Littlebury Recreation Ground:** Clerk to speak Chris Todd about putting a post in at the recreation ground.
- b) **Gate at Littlebury Recreation Ground:** David Day and Philip Marns to look at gate.
- c) **Gate and bench at Littlebury Green Recreation Ground:** Quotes to be arranged.
- d) **Plaque at Littlebury Recreation Ground:** The plaque needs to be replaced and the grasscutters suggest a chain around the tree with a plaque on.

10. Finance

a) **Approval of cheques**

Payments (June 2016)	
Tracy Coston (June)	£ 289.37
E-ON (D/D) June	£ 35.89
Rob Cook	£ 20.00
Hardy Landscapes	£ 768.00
Rob Cook (Direct Payment)	£ 70.00
Staples	£ 39.26
John Lewis	£ 100.00
Total Payments	£ 1,322.52

11. General Correspondence:

- a) **Anglia level crossing reduction strategy:** Information has been received about a public consultation meeting and information of closures of railway crossings including the crossing in Littlebury. The PC agreed to object as the crossing over the railway line is the only footpath in Littlebury and there have been no reports about the crossing being dangerous or any accidents.
- b) **Community Achievement Award Scheme 2016/17:** Nominees to be discussed and the forms will be completed.

12. Area Report:

- a) **Neighbourhood Watch:** Jean Cowell offered to co-ordinate in Littlebury and the PC will ask the Caretaker to deliver the leaflets. Clerk to liaise with Alan Johnson from Neighbourhood Watch.
- b) **Algae on road signs:** The road signs all need a clean, especially between Newport to Littlebury. Clerk to ask the Rangers to clean the signs.
- c) **Cul-de-Sac sign for Peggy's Walk:** Clerk to request again from Highways.
- e) **Volunteer Uttlesford:** The PC agreed not to join.
- f) **Speeding in Merton Place:** A complaint has been received regarding the speed of traffic in Merton Place. The PC will report to Highways and ask Julie Redfern to chase up with Highways.
- g) **Disabled bay:** The person has moved and Clerk to ask UDC what happens to the space now.

13. Date of next meeting,

The Parish Meeting will be held on 28th July, 2016 8pm at St. Peter's Church, Littlebury Green.

Meeting ended at 9.50 pm

Signed

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Dated

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