

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 21st SEPTEMBER, 2016 at
LITTLEBURY VILLAGE HALL AT 8.00 P.M.**

Present: Jean Cowell, Jan Menell, Peter Farnsworth and Philip Marns

Public: 0

Also Present: Tracy Coston (Clerk).

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

1. **Apologies for Absence:** Ann Farrer, Michael Scott and Michael O'Connor
2. **Public Participation (15 mins):** None
3. **Approval of minutes:** Parish Council meeting held on 28th July, 2016: The previously circulated minutes were approved and signed by Jean Cowell.
4. **Co-option onto the Parish Council:** The Parish Council agreed to co-opt Michael Christodoulides onto the PC who unfortunately couldn't attend the meeting.
5. **Report from the District Councillor(s):**
Julie Redfern sent a report and the PC would like to know. The PC asked the Clerk to contact Julie Redfern to see if she had had any response concerning the highway issues and if UDC are going to put something in place of the Area Forum's which are not organised anymore.
6. **Matters/Actions arising from the minutes:**
 - a) **Defibrillator training:** Training date to be arranged with Paul Doe.
 - b) **Catmere End pond / Community Project Grant application:** PC to grant money to the project and ask the Environment Agency for guidance on dates.
 - c) **Anglia level crossing reduction strategy:** Another consultation meeting has been organised on 22nd September 2- 6.30 pm. Information to be put in the magazine about the online survey. The PC were concerned about how poorly the second consultation had been organised.
 - d) **Neighbourhood Watch:** Clerk to contact Alan Johnson to contact Jean Cowell.
 - e) **Disabled Bay:** ECC are in the process of removing the traffic order before the disabled parking place can be removed.
7. **Planning:**
 - a) **For Discussion:**

UTT/16/2402/OP Rear of La Rochelle, Strethall Rd, Littlebury
Outline application, with all matters reserved for access, for the demolition of existing shed and the erection of 2 no. dwellings and garages
PC Decision: The PC agreed to object to the proposed development for the following reasons:- concerns about visibility splays at the access onto Merton Place, concern about the access being from the by-way, misleading plans as the by-way is enclosed in the site ownership, concern about the sewage pipes in the Cinder Path and lack of privacy for the houses in Strethall Road.

UTT/16/1899/LB Old Carpenters Arms, Walden Road, Littlebury
Retention of extendable awning attached to kitchen and 2 no. security alarm boxes
PC Decision: No objections

UTT/16/1848/HHF Old Carpenters Arms, Walden Road, Littlebury
Section 73A Retrospective application for the erection of wooden fence and gate between shed and wall of house and brushwood screening above fence and shed.
PC Decision: No objections

UTT/16/2521/LB Old Carpenters Arms, Walden Road, Littlebury

Retention of Velux rooflight and addition of glazing bar. Retention of floating pump in cellar sump and exit pipe. Additional guttering to rear elevation. Installation of secondary glazing to tow ground floor front windows.

PC Decision: No objections

b) Decisions

UTT/16/1805/LB Riverside Cottage, Walden Road, Littlebury

UDC *approved* the proposed amendment to previously approved application UTT/15/1229/LB for the 'Erection of single storey garden room link extension. Conversion of garage to a living room with bay window extension and removal of external stairs. Erection of garden boundary wall and replacement entrance gates. Internal alterations ' amendment to reduce the size of the bay window on converted garage and change the finish of the garden room windows and doors from painted timber to natural oak.

8. Highways:

a) Highway issues in the Parish: UDC have cleared the footpath on Cambridge Road last week and the other sections have been put on the Highways Capital Footway programme which has been decided this year so the next available date with by 2017/18.

b) Signage for footpaths in Littlebury Green: The Public Rights of Way Department at ECC have informed the PC that there isn't any money in the budget for new signage.

c) Reflector posts for Chestnut Ave: Clerk to chase up with Highways.

d) Flooding at Littlebury Green: Chase up the flooding in Littlebury Green with Highways.

e) Quiet Lanes: Philip Marns chased up John Lodge and ECC reported that a survey has been carried out but Littlebury Green doesn't meet the profile. PC awaiting a response from ECC.

f) Police presence: Clerk to chase up a response from the MP about the lack of policing in Littlebury.

9. Recreation Ground:

a) Posts at Littlebury Recreation Ground: Clerk to contact Chris Todd about the post on the recreation ground.

b) Gate posts at Littlebury Green Recreation Ground: Broadmead Leisure will replace the posts asap.

c) Tree requiring full survey/tree surgery: Clerk to ask Audley End Estates if they will carry out the work on the tree.

d) Playground inspection report and work required: Clerk to contact Broadmead Leisure about a quote for the work.

e) Entrance to Littlebury Recreation Ground: Clerk to ask Tom White if AEE will be able to fill the pothole before the barrier with hardcore for the PC.

f) Football net (LB Green): Clerk to order a new net when the size is known.

g) Picnic Bench: Clerk to look at quotes for a recycled picnic bench to be installed at Littlebury Green play area.

10. Finance

a) Approval of cheques

Payments (August 2016)	
Tracy Coston (August)	£ 289.17
E-ON (D/D) August	£ 35.89
E-ON (D/D) September	£ 35.89
Data Protection (D/D)	£ 35.00
Tracy Coston (September)	£ 289.17
Rob Cook	£ 80.00
Tracy Coston (Expenses)	£ 318.00
Land Registry	£ 6.00
Broadmead Leisure	£ 114.00
Michelle Arnold	£ 280.00
Hardy Landscapes	£ 1,536.00
CPRE (D/D)	£ 36.00
A J Lighting (D/D)	£ 546.00
Wel Medical	£ 731.94
HMRC	£ 465.20
Total Payments	£ 4,798.26

11. General Correspondence:

a) Housing for local people in Littlebury: The PC agreed that Littlebury have enough rented/affordable housing in the Parish.

12. Area Report:

a) Peggy’s Walk sign: Clerk to chase up the Cul-de-Sac sign with ECC.

b) Tree Memorial: The Clerk to contact Rosa Bates about the plaque for the tree at Littlebury Recreation Ground.

c) Community Award: The PC is very pleased that Joanna and Michael Hancock have been given the Community Award.

d) Speeding vehicles: The PC is very concerned about speeding vehicles in Strethall Road/Merton Place.

e) Concern about school bus transport: The PC has heard the concerns about school transport and are pleased that the CAB and village parents are campaigning to ECC.

13. Date of next meeting,

The Parish Meeting will be held on 19th October, 2016 8pm at Littlebury Village Hall, Littlebury.

Meeting ended at 10.00 pm

Signed

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Dated

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