

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 15th FEBRUARY, 2017 at
LITTLEBURY VILLAGE HALL AT 8.00 P.M.**

Present: Jean Cowell, Jan Menell and Joanna Hancock.

Public: 7 (for Public Participation)

Also Present: Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities,
Jane Bradburys, School Governor at Gt. Chesterford School.

Jean Cowell Millennium Society, Friend of Holy Trinity Church,
Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund,
Trustee Littlebury United Charities, Parish of Littlebury Millennium
Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church,
Friend of Audley End, member of National Trust.

1. **Apologies for Absence:** Mike Scott, Peter Farnsworth, Michael O'Connor, Ann Farrer, Michael Christodoulides and Philip Marns.
2. **Public Participation (15 mins):**
Presentation about proposed planning application at the Old Bakery: The owner of the Old Bakery presented the proposed plans to the PC and local residents. The PC did not make any comments.
John Moran: Conservative County Councillor candidate: The PC welcomed John Moran to the meeting and they said that the major issues that were raised with the County Council were the cost of school bus transport and the condition of the roads.
3. **Approval of minutes:** Parish Council meeting held on 18th January, 2017: The previously circulated minutes were approved and signed by Jean Cowell.
4. **Report from the District Councillor(s):** The Local Plan discussions are continuing and the first consultations for the local plan start in July and the plan to be submitted next year.
Lots of complaints about the amount of litter on the old A11 have been received but the area is in South Cambs.
5. **Matters/Actions arising from the minutes:**
 - a) **Parking on Walden Road/Mill Lane junction:** Some residents see it as traffic calming and some as a nuisance. The PC invited the residents to the meeting but they were unable to attend. The PC will respond that they are concerned about the cars parked in Walden Road opposite the junction as it is causing an obstruction for cars using Walden Road and Mill Lane and they are concerned about an accident occurring.
 - b) **Fitting of defibrillator in Littlebury Green:** Philip Marns has fitted the defibrillator box. Andrew Figge will connect the electricity to the defibrillator asap.
 - c) **Parish magazine:** Some information that has submitted to the magazine hasn't been published in the magazine.
 - d) **Neighbourhood Watch signs:** 5 signs have been ordered at a cost of £ 30.00. Neighbourhood Watch are waiting for another order of the signs before they can be put up.
6. **Planning:**
 - a) **For Discussion:** None
 - b) **Decisions:** None
7. **Highways:**
 - a) **Highway issues in the Parish:** The highways issues are still outstanding.
 - b) **Sign at Peggy's Walk:** The PC agreed for a sign to be ordered to be installed under another sign.
 - c) **Reflector posts at Chestnut Ave:** The PC agreed for the Clerk to order 8 reflector signs.

d) Quiet Lanes: Clerk has spoken to Rissa Long and she is going to send an email with the survey results.

e) Gritting of Chestnut Avenue: The Clerk has requested information from ECC about if Chestnut Ave is included in the gritting routes.

8. Recreation Ground:

a) Posts at Littlebury Recreation Ground: The Clerk has the posts and will deliver to Michael O'Connor for installation.

b) Bench at Littlebury Green Recreation Ground: Clerk to order the bench.

c) Tree requiring tree surgery: The Clerk is waiting for a quote.

e) Football net at Littlebury Green Recreation Ground: The football net has been ordered.

f) Hedge at Littlebury Green Recreation Ground: The hedge will be cut by Carl Juhl when the weather allows.

g) Recreation Equipment: Clerk to speak to Littlebury Recreation Committee about their contribution to the basketball net being repaired and to obtain an update from Paul Tucker concerning playground repairs.

9. Finance

a) Approval of cheques

Payments (February 2017)	
Tracy Coston (February)	£ 289.37
E-ON (D/D) February	£ 41.69
A & J Lighting (D/D)	£ 111.60
Staples	£ 28.64
Uttlesford District Council (Skips)	£ 1,122.00
Littlebury Village Hall Committee	£ 450.00
Total Payments	£ 2,043.30

10. General Correspondence: All emailed.

11. Area Report: Nothing to report.

12. Date of next meeting,

The Parish Meeting will be held on 15th March, 2017 at 8pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.40 pm.

Signed

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Date:

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