

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 15th MARCH, 2017 at
LITTLEBURY VILLAGE HALL AT 8.00 P.M.**

Present: Jean Cowell, Joanna Hancock, Michael O'Connor, Mike Scott, Philip Marns, Peter Farnsworth and Michael Christodoulides.

Public: 2

Also Present: Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities, Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell Millennium Society, Friend of Holy Trinity Church, Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.
Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund, Trustee Littlebury United Charities, Parish of Littlebury Millennium Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church, Friend of Audley End, member of National Trust.

1. **Apologies for Absence:** Jan Menell and Ann Farrer.
2. **Public Participation (15 mins):** Nothing to report.
3. **Approval of minutes:** Parish Council meeting held on 15th February, 2017: The minutes were approved and signed by the Chair.
4. **Report from the District Councillor(s):** Nothing to report.
5. **Matters/Actions arising from the minutes:**
 - a) **Parking on Walden Road/Mill Lane junction:** Two further emails have been received complaining about the parking. Michael Christodoulides agreed to go and speak to the owners of the cars to discuss the parking issues.
 - b) **Fitting of defibrillator in Littlebury Green:** The electrician is going to fix up the electricity to the defibrillator box.
 - c) **Parish magazine:** All articles to be submitted to Jo Hancock and Louise Johnson who are joint editors for the Littlebury articles.
6. **Planning:**
 - a) **For Discussion:**

UTT/17/0581/HHF Old Bakery, Walden Road
Alternation to Listed Building including replacement of asbestos roof, renewable energy heating system, alterations to 1st floor layout, new dormer over existing bathroom, formation of hardstanding with new sloped drive next to rebuilt garage with Plant Room extension, reinstatement of side entrance, landscaping works with timber pergola and small glass boot room extension.
PC Decision: No objections

UTT/17/0638/HHF 29 Peggys Walk.
Section 73A Retrospective application for the erection of a single storey rear extension
PC Decision: No objections
 - b) **Decisions:**

UTT/16/2402/OP La Rochelle, Merton Place
UDC approved the planning application for 2 dwellings.
Clerk to contact UDC planning asking why they have not received any notification of the decision.
7. **Highways:**
 - a) **Highway issues in the Parish:** All information has been passed onto Highways and Cllr Lodge.
 - b) **Sign at Peggy's Walk:** The PC has given up waiting for Highways to erect the 'No Throughway Sign' and have purchased a sign to be erected.
 - c) **Reflector posts at Chestnut Ave:** The reflector posts have been ordered by the PC and Philip

Marns and Mike Scott have kindly offered to install them.

d) Quiet Lanes: Philip Marns has spoken to ECC Highways who are waiting for a further report before a decision will be made as to whether Littlebury Green can be designated as a Quiet Lane.

e) Gritting of Chestnut Avenue: No further information has been received.

f) Salt bin on Littlebury Green Crossroads: The position of the salt bin obstructs the site lines and requires moving. Clerk to speak to Rob Cook.

8. Recreation Ground:

a) Posts at Littlebury Recreation Ground: The lockable post will be installed in the middle of the other two posts.

b) Bench at Littlebury Green Recreation Ground: The bench has been ordered and delivered.

c) Tree requiring tree surgery: The Clerk will chase up the quote.

e) Football net at Littlebury Green Recreation Ground: Clerk to order a replacement net.

f) Hedge at Littlebury Green Recreation Ground: The hedge has been cut by Carl Juhl.

g) Benches: The benches need to be oiled and the bench in memory of Cecil Perrin has been ordered by the family.

h) Basketball net: The basketball net will be mended by Broadmead Leisure and paid for by the Recreation Ground Committee.

9. Finance

a) Approval of cheques

Payments (March 2017)	
Tracy Coston (March)	£ 289.17
E-ON (D/D) March	£ 37.65
Tracy Coston (Expenses)	£ 324.00
Rob Cook	£ 89.88
Madingley Mulch	£ 72.00
Cromwell (Reflector posts)	£ 147.84
Archer Safety Signs (Peggy's Walk sign)	£ 68.94
Total Payments	£ 812.90

10. General Correspondence:

a) Letter from Network Rail: Information to be received about the railway line changes to be received via USB stick.

11. Area Report:

a) Hare Coursing: The police have informed the PC and public to ring 999 if hare coursers are seen. They are not to be approached.

b) Broadband: Complaints about the lack of Broadband in Littlebury Green and Catmere End. Littlebury Green has been made a lower priority. Mike Scott to lead the project and come back to the PC for support and funding.

12. Date of next meeting,

The Parish Meeting will be held on 19th April, 2017 at 8pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.20 pm.

Signed

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Date:

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