

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 21st June, 2017 at
St. PETER'S CHURCH, LITTLEBURY GREEN AT 8.00 P.M.**

Present: Jean Cowell, Joanna Hancock, Philip Marns, Jan Menell, Ann Farrer and Michael O'Connor

Public: 1

Also Present: Tracy Coston (Clerk), John Moran (County Councillor), Julie Redfern

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities, Jane Bradburys, School Governor at Gt. Chesterford School.
Jean Cowell Millennium Society, Friend of Holy Trinity Church, Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.
Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund, Trustee Littlebury United Charities, Parish of Littlebury Millennium Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church, Friend of Audley End, Member of National Trust.

1. **Apologies for Absence:** Michael Scott and Peter Farnsworth
2. **Public Participation (15 mins):** Not present
3. **Approval of minutes:** Annual Parish Council meeting and Annual Meeting held on 17th May, 2017: The previously circulated minutes were approved and signed by the Chair.

4. **Report from the District Councillor/District Councillor:**

District Councillor: It has been confirmed that the cladding that UDC put on 100 properties last year complies with the European safety standards. All sheltered accommodation have hard wired smoke alarms. All residents should have been written to about the cladding.

Local Plan: The Planning policy working group meets tomorrow evening and Gt Chesterford is still in the mix for the sites. Information will be available on 23rd June. The second consultation will go out in November.

The balance 39 Councillors 11 RfU 4 Liberal Democrats and the rest Conservative.

County Councillor: John Moran has been appointed to the Fire Authority, People's and Families Scrutiny and Corporate Scrutiny and Anglian Floods Committee.

John Moran has attended a meeting with Rissa Long today discussing Highways issues, he asked for parishes to send top three issues to John Moran and he will try and progress with ECC.

Quiet Lanes: Rissa Long has offered to have a meeting. Littlebury Green does not fit the policy for Quiet Lanes because it is a B road, it can be downgraded and it will affect the maintenance of the road. The County is revisiting the national quiet lanes policy. Date to be made for a meeting with John Moran, Rissa Long and Philip Marns to discuss Quiet Lanes. Reduce speed of traffic and real issue with the perception of road safety. The quiet lanes require quite a lot of signage. Concern about Littlebury Green being a rat run for commuters.

John Moran was asked if stones are allowed on verges. Verges belong to ECC and stones would not be put on them. John Moran to check ownership of the verges in Littlebury Green Road.

5. **Matters/Actions arising from the minutes:**

a) **Location for defibrillator in Catmere End:** Anne Farrer to send an email around Catmere End Residents to find a possible location.

b) **Broadband provision in the Parish:** Superfast Essex is being run by UDC and ECC. Mike Scott to discuss at the next meeting.

c) **Parish Council vacancy:** To be readvertised.

d) **Triangle outside St John's Farm:** The PC thanked Jo Hancock and the team of volunteers for replanting the triangle and the triangle near the pub is looking really good.

e) **Duck/Frog signs:** It was agreed to purchase 2 x frog signs Catmere End, 1 x frog sign and 1 x duck sign for Littlebury Green and 2 x duck signs for Littlebury. Cllr Redfern agreed to pay for the signs from her Councillors allowance.

6. Planning:

a) For Discussion:

UTT/174/1732/HHF 15 Merton Place

Demolition of conservatory and erection of part two storey and part single storey rear extension and front porch

PC Decision: No objections

UTT/17/1592/LB Old Carpenters Arms, Littlebury

Installation of secondary glazing to side and rear windows

PC Decision: No objections

UTT/17/1584/HHF 16 Peggy's Walk, Littlebury

Erection of rear conservatory

PC Decision: No objections

UTT/17/1469/HHF High House, Littlebury

Proposed single storey rear and side extension with a flat roof and lantern

PC Decision: No objections

b) Decisions: None

7. Highways:

a) Highway issues in the Parish: Clerk to ask the Highways Rangers to clean the signs in Parish. The most important Highways issues are Quiet Lanes, Enforcement of speeding issues in the Parish and maintenance/potholes.

b) Reflector posts at Chestnut Ave: Two more posts have been received and Philip Marns will install.

c) Quiet Lanes: Discussed in County Councillor report.

8. Recreation Ground:

a) Tree surgery: The PC agreed to the quote and additional work to the trees at Littlebury Recreation Ground.

b) Football net at Littlebury Green Recreation Ground: The nets have been purchased and Philip Marns will kindly install.

c) Complaints about dog mess on Littlebury Recreation Ground: Jo Hancock kindly offered to write an article for the magazine.

d) Use of Littlebury Recreation Ground for BBQ's and drone usage: There have been a number of BBQ's on the recreation ground and a lot of rubbish has had to be cleared away. People will be reminded to take their rubbish away with them. A request has been made to fly a drone at the recreation ground. The Clerk took advice from the insurance company and they said that permission could not be given on a public recreation ground.

9. Finance

a) Approval of cheques

Payments (June 2017)	
Tracy Coston (June)	£ 297.37
E-ON (D/D) June	£ 45.59
Robert Cook	£ 165.00
Hardy Landscapes	£ 787.20
P J Dudley	£ 1,374.98
Madingley Mulch	£ 144.00
Cromwell	£ 36.98
New World Sports	£ 41.94
Eco Tree Care & Conservation Ltd	£ 216.00
Tracy Coston (Expenses)	£ 357.60
HMRC	£ 192.80
Staples	£ 33.53
Total Payments	£ 3,692.99

10. General Correspondence: All emails

11. Area Report:

a) Flight paths: There are concerns about more flights over the Parish. NATs to be contacted.

12. Date of next meeting,

The Parish Council Meeting will be held on 19th July, 2017 at 8 pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.50 pm.

Signed

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Date:

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