

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 18<sup>th</sup> OCTOBER, 2017 at  
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

**Present:** Jean Cowell, Philip Marns, Mike Scott, Joanne Hancock, Bill Starr, Ann Farrer, Jan Menell and Michael O'Connor

**Public:** 1

**Also Present:** Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities, Jane Bradburys, School Governor at Gt. Chesterford School.

Jean Cowell Millennium Society, Friend of Holy Trinity Church, Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund, Trustee Littlebury United Charities, Parish of Littlebury Millennium Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church, Friend of Audley End, Member of National Trust.

1. **Apologies for Absence:** Cllr Julie Redfern

2. **Public Participation (15 mins):** None

3. **Approval of minutes:** Parish Council meeting held on 20<sup>th</sup> September, 2017. The previously circulated minutes were approved and signed by the Chair.

4. **Report from the District Councillor/District Councillor:**

**County Councillor:** Ringway Jacobs have won awards for work on priority 1 and 2 roads, which this area hasn't got many of. It has been challenged that the roads in this region are not getting enough attention.

The Local Plan was discussed at the UDC Planning Meeting on 17<sup>th</sup> October. Most of the concerns that have been raised about the North Uttlesford Garden Village at Great Chesterford. Main area of concern is highways and the building of the infrastructure. Conversations are taking place about schooling. Flooding is also a concern.

Littlebury PC submitted a response to the local plan.

27<sup>th</sup> October – Surgery with John Moran and Kemi Badenoch (MP) 3-6 pm.

**District Councillor:** Apologies. Local plan issues and response will be sent to Julie Redfern.

5. **Matters/Actions arising from the minutes:**

**a) Broadband provision in the Parish:** Mike Scott is organising the first meeting of the action group in Littlebury Green. Gigaclear and BT Open Reach both responded to Superfast Essex that they promise to provide within the next 3 years. Kevin Bentley (Deputy Leader of ECC) is in charge of broadband. Mike Scott is chasing County Broadband for a response.

**b) Parish Council vacancies:** Bill Starr was welcomed to the meeting. There is now one vacancy on the Parish Council, which will be advertised.

**c) Duck/Frog signs:** The signs have been erected in Littlebury and Philip Marns is arranging installation in Littlebury Green and Catmere End.

**d) No through sign at Peggy's Walk:** The sign has been installed by UDC with the 'No through Road' sign on the end of Peggy's Walk.

6. **Planning:**

**a) For Discussion:** None

**b) Decisions:** None

7. **Highways:**

**a) Highway issues in the Parish:** Concerns as the speeding is becoming more of a problem in Littlebury. Speed Watch organisation has been taken over by the Fire Service. P Marns has been in touch with the new administrator to organise some training with Wendens Ambo.

**Parking:** Issues with parking near the bridge.

Damaged surfaces and potholes around the Parish have been sprayed with white paint, which is already fading. They mark everything in the calendar for the next 18 months. This way of working has been challenged by County Councillors.

**b) Quiet Lanes:** A meeting has been arranged on Friday 20<sup>th</sup> October with ECC Highways, John Moran, Philip Marns and Jan Menell will attend.

**c) Request to convert verge in Littlebury Green to footpath with permeable material:** his is a request from a resident in Littlebury Green. The PC agreed that this would not be funded by ECC and suggested to ask the school bus to stop twice.

**8. Recreation Ground:**

**a) Maintenance work at Littlebury and Littlebury Green play areas:** The See-Saw quote still hasn't been received. Clerk to chase up.

**b) Sign for Littlebury Green Recreation Ground:** The PC didn't agree to the sign for the slippery safety surfacing but they will make sure it is cleaned more regularly.

**9. Finance**

**a) Approval of cheques**

<b>Receipts</b>	
Precept	£ 13,774.00
<b>Total Receipts</b>	<b>£ 13,774.00</b>
<b>Payments (October 2017)</b>	
Tracy Coston (October)	£ 389.37
Rob Cook	£ 40.00
Inland Revenue	£ 128.60
E-on	£ 44.12
Easily.co.uk	£ 54.99
Ann Farrer (Gift for P Gail)	£ 40.00
<b>Total Payments</b>	<b>£ 697.08</b>

**10. General Correspondence:** All emailed.

**11. Area Report:**

**a) Condition of trees in the Bumpy, Littlebury Green:** Jan Menell found the minutes from 1975 confirmed that Littlebury PC owned the Bumpy. A tree surgeon will be asked to carry out a survey of the trees in the Bumpy.

**b) Bench opposite the post box:** Clerk to ask Rob Cook to fix the bench.

**c)** The ditch opposite Bury Cottage has been dug out and is sorted for the moment. The PC thanked Philip Marns for organising.

**12. Date of next meeting:**

The Parish Council Meeting will be held on 15<sup>th</sup> November, 2017 at 8 pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.20 pm.

Signed

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Date:

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