

**MINUTES OF THE LITTLEBURY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 18th APRIL, 2018 at
LITTLEBURY VILLAGE HALL, LITTLEBURY AT 8.00 P.M.**

Present: Jean Cowell, Mike Scott, Joanne Hancock, Bill Starr, Michael O'Connor, Claudia Haisman-Green and Jan Menell

Public: 5

Also Present: Tracy Coston (Clerk)

Jan Menell Friends of Holy Trinity Church, Trustee of Littlebury United Charities, Jane Bradburys, School Governor at Gt. Chesterford School.

Jean Cowell Millennium Society, Friend of Holy Trinity Church, Village Hall Trust, English Heritage, Trustee of Littlebury United Charities.

Joanna Hancock Trustee Littlebury Village Hall, Trustee Sophie's Fund, Trustee Littlebury United Charities, Parish of Littlebury Millennium Society, Uttlesford Citizens Advice, Friend of Holy Trinity Church, Friend of Audley End, Member of National Trust.

1. **Apologies for Absence:** Philip Marns, Ann Farrer, Cllr Redfern and Cllr Moran.
2. **Welcome to new Parish Councillor:** The PC welcomed Claudia Haismann-Green who was co-opted onto the PC last month.
3. **Public Participation (15 mins):** Grass at entrance to new churchyard, going to be cut by Hardy's for an extra £ 50.00 per year.
4. **Approval of minutes:** Parish Council meeting held on 21st March, 2018: The previously circulated minutes were approved and signed by Jean Cowell.
5. **Report from the District Councillor/County Councillor:** Apologies sent.
6. **Matters/Actions arising from the minutes:**
 - a) **Broadband provision in the Parish:** Gary Stott attended the meeting from Catmere End to update the PC on the development of the project.
Mike Scott: Gigaclear seems to be progressing well and intend to complete by 30th September and the advanced notice for the road works is on the website.
Gigaclear will include Catmere End. Catmere End tried Openreach and Community fibre and grants and discovered to put in fibre for £ 179 per house 47 houses.
Some residents want to sign up with Gigaclear and some BT Openreach. BT Openreach's quote is a net cost of £ 8,000. The Government has announced some funding on the basis of businesses applying. The Government has announced additional business funding, which hasn't been confirmed, which will be dependent on each business applying for 100MB for year.
Openreach need a constituted body to sign a contract form. The application has to be made by a constituted body. Openreach need to know if the PC can sign a contract from Openreach on Catmere End resident's behalf. The contract may be zero if the grant is available to the local businesses.
The Catmere End residents will pay up front for all costs. The total liability being £ 10,500 (£ 8,000 for Catmere End residents and £ 2,500 for the additional 5 houses in Littlebury Green on the 01799 exchange. The Payment to Openreach will all be paid up front.
The PC agreed to take advice from EALC once the draft contract was received from Openreach. Advice will also be taken about whether the advance payments from residents can be held in the PC bank account and earmarked for the project.
 - b) **Footpath along the river:** The footpath was discussed with Louise Newman and Tom White from AEE and due to tenants on the land it was agreed that it would not be possible to provide the land for a footpath.
 - c) **Report from litterpick – 15th April:** The PC thanked everyone that helped with the litterpick and Michael O'Connor and Bill Starr who helped with the food. PC to provide disposable gloves next time. A litter pick has been organised for Littlebury Green on Saturday between 10-12pm. Clerk to write to McDonalds to ask them to arrange more litterpicks in the area.

- d) The Bumpy:** A report has been by received from Rebecca Inman. Ash dieback is the main issue as the majority of trees are ash. There is also a badger set and deer. The PC need to consider the likelihood to die back, fence out the deer along the field edge and near hedge. A working group of Jan Menell, Philip Marns and Mike Scott will meet to discuss.
- e) Tree felling at La Rochelle:** UDC have informed the PC that although the owners did not have permission to fell the tree no action will be taken as the tree was not a good species. The PC are concerned that there were no any consequences for not obtaining permission to fell the tree.
- f) Noticeboard in Littlebury:** A new noticeboard has been ordered for Littlebury.
- g) Reflector bands on trees in Chestnut Ave:** AEE suggested more chevrons for the area.

7. Planning:

a) For Discussion: None

b) Decisions: None.

8. Highways:

a) Highway issues in the Parish: Potholes by the bridge on Chestnut Ave will be reported. The PC were reminded to plot on the ECC Highways website. The road markings need to be replaced on the 30 roundels.

b) Obstructions on the verge in Littlebury Green: Following the PC delivering letters giving the residents information about the law regarding any obstructions on the verges a number of comments have been received stating that speed of vehicles through the village should be addressed.

c) Parking in Strethall Road – Request for double yellow lines: Clerk to chase up with Highways.

d) Deer signs: Clerk to look at the cost of deer signs to be installed near The Bumpy.

9. Recreation Ground:

a) Pothole in car park entrance: AEE will fill with some planings.

b) Posts at Littlebury Recreation Ground: The post will be mended asap.

c) See-Saw: Clerk to chase up see-saw repair.

10. Finance

a) Approval of cheques

Payments (April 2018)	
Tracy Coston (April)	£ 311.37
EALC	£ 190.79
E-on	£ 45.59
Total Payments (May)	£ 547.75

11. General Correspondence:

a) Community Project Grant Scheme 2018/19: Quotes to be discussed for adult play equipment at Littlebury.

12. Area Report:

a) Data protection audit: Clerk to carry out and report back to the PC.

b) Railing in Walden Road and Bridge on Walden Road: To be cleaned by the caretaker.

13. Date of next meeting,

The Annual Parish Meeting followed by the Annual Parish Council meeting will be held on 16th May, 2018 at 8 pm at Littlebury Village Hall, Littlebury.

The meeting closed at 9.30 pm.

Signed

.....

Date:

.....